

The Green Ambassador Program

Official Agenda

Sustainability Office, St. Lucia

Agenda for [specific meeting here]

Date/Time	14/02/2022, 10am		
Duration	1hr		
Venue	Great Court		

Noted Attendees (look at attendance list):

Name	Organisation
Jasmine Palmer	UQ Sustainability Office (Staff Representative)
Nguyen (Neil) Tran	Events Planner
Cassidy Mogg	UQ Life (Staff Representative)
Lily Pan	Student Resources Manager
Tash Neradil	Social Media Manager

Noted Apologies:

Name	Organisation
Payton Te Ngaio	Student Engagement Officer
Jayana Jayana	SDG Manager
Marce Walker	UQ Staff Rep (Gatton)
Sophie Rutter	UQ Unwrapped (Staff Representative)
Sophie Waldron	Secretary

Item	Description	Notes
1.	Apologies & Previous Minutes (n/a)	
2.	Introductions	<p>The Green Ambassador Program is run for students, by students. The Sustainability Council is comprised of student volunteers who have been voted in by their peers and select staff representatives who guide the students with their expertise.</p> <p>The Sustainability Council had a recent name change. Last year's council decided that 'Environmental Council' did not encompass the broad scope of GAP's work, and swapped 'environmental' for 'sustainability' to better reflect the groups mission and alliance with the SDGs.</p>
3.	What each GAP role entails	Each Council representative has a select role and portfolio. Together, they work to engage the UQ community around the sustainability strategy, performance, governance and the UN's Sustainable Development Goals (SDGs).

		<p>The description for each position can be found here. The GAP Sustainability Council works like a UQ Club/Society, however, is more flexible in that we share the load and involvement is not restricted to your specific position.</p> <p>Each council member is to upload headshot to the GAP drive to be featured on the Sustainability Website. Location: My Drive > General Council > 2022 > headshots for website.</p>
4.	Brainstorming: ideas for this year	<p>Facebook will remain GAP's main form of communication. For 2022, we would like to maintain a consistent presence on Instagram. Canva is very useful for creating social media posts.</p> <p>All council members were sent an invitation to be 'moderators' in the Facebook page. Please ensure you have accepted this invite.</p> <p>Brainstorming events:</p> <ul style="list-style-type: none"> - Online & in-person movie nights (collaboration with UQ Life) - Photo competitions - Clean Up Australia Day - Regular Bushcare events with GEMS - Collaborate with Ocen Crusaders to host beach clean ups - Council to partake in assessing University of Tasmania's (STARS) Sustainability Tracking & Assessment Ratings System performance. This will be great to learn more about how big institutions like universities are prioritising sustainability. - Open to more ideas!!!
5.	Orientation week	<p>Make sure you have updated the Welcome Weeks planning roster if you are available to help with any events/activities.</p> <p>Arrange green sustainability shirts for all council members. You can keep these for the year to wear to any in-person GAP events. Cass and Jas can bring shirts to the o-week event if helping out or to our next GAP council meeting if you don't have one yet.</p>
6.	Next Meeting Details & Adjournment	<p>Meetings will be held fortnightly. Jas will send another when2meet to arrange the next meeting occurring some time in week 2.</p> <p>Jasmine's workdays are Monday & Friday. She is contactable via Facebook (GAP Council 2022 group chat) for any important matters outside of her working days and is in the Steele Building most weekdays.</p>