

The Green Ambassador Program

Official Meeting Minutes

Sustainability Office, St. Lucia

GAP Sustainability Council Minutes Meeting 29 – Aug 2021

Date/Time	20 August 2021	Chairperson	Jasmine Palmer
Duration	1 hr; 12:00PM start	Notetaker	Shanu Gunasinghe
Venue	Online – Zoom		

Noted Attendees (look at attendance list):

Name	Organisation
Jacques Dennison	Student – SDG Manager
Jasmine Palmer	Student/Staff – Green Programs Assistant
Cassidy Mogg	Student/Staff – UQ Life
Sophia Rutter	Staff – UQ Unwrapped
Hanis Lyna	Student – Student Engagement Officer
Tianjiao Yu	Student – Events Planner
Shanu Gunasinghe	Student – Secretary
Evelyn Alicia Gomez Juarez	Student – Students Resources Manager

Noted Apologies:

Name	Organisation
Emma Jarrat	Student – Social Media Manager

Item	Description	Action & Who	Due Date
1.	Apologies & Previous Minutes Apologies – Emma Council unanimously agreed to previous minutes	-	-
2.	Event Planning – we will use Asana, every council member should ensure they are able to access their account moving forward	-	-
3.	Research & Innovation Week – discussed ideas in the Google doc, everyone can add to it over the next couple of weeks; by next meeting it should be finalized	-	-
4.	Green Gowns Video Submission (deadline Nov 1 st)– pdf with instructions is on the Drive, our main issue is content -> we have to take more videos at future events between now and the end of Oct	-	-
5.	UN SDG Photo Competition – council agreed to extend the submission deadline to next Friday to get more submissions – Cass will post reminders in the next few days	-	-
6.	Next Bushcare Event – 26 th September; potential collab with GEMS?	-	-

7.	Swotvac – GAP to come up with sustainability themed events (e.g., make a mask, plogging, mindfulness); also potentially come up with an event tying in with National Recycling Week (which is the week after Swotvac)?	-	-
8.	Forum & Waste Workshop Insights <ul style="list-style-type: none"> - Engagement in Waste Workshop was great (the kahoot did well – good job Jacques!) - Emma did a great job as MC 😊 - Good learning experience for staff in putting together the materials for the Forum 	-	-
9.	Other – Shanu to attend SUN meetings regularly and keep the council in the loop with that	-	-
10.	Next Meeting Details & Adjournment – Regular meeting time and day to be decided via when2meet	-	-