

## The Green Ambassador Program

Official Meeting Minutes – Environmental Council Meeting

Sustainability Office, St. Lucia

### Environmental Council Meeting 15 – November 2020

<b>Date/Time</b>	5 November 2020	<b>Chairperson</b>	Fatima Sabdia
<b>Duration</b>	45min; 11AM start	<b>Notetaker</b>	Fatima Sabdia
<b>Venue</b>	Online Zoom		

#### Noted Attendees (look at attendance list):

Name	Organisation
Fatima Sabdia	Student – Secretary (S)
Lauren Tipping	Student – SDG Manager (SDGM)
Bora Aska	Student – Events Planner (EP)
Jasmine Palmer	Student – Student Resources Manager (SRM)
Lalith Kishore Sivakumar	Student – Student Engagement Officer (SEO)
Jayana	Student – Social Media Manager (SMM)
Emily Conn	Student/Staff – Green Programs Assistant (GPA)
Sophia Rutter	Alumni/Staff – UQ Unwrapped (UQUnw)

#### Noted Apologies:

Name	Organisation
Lachlan Green	Student/Staff – UQU Environment Collective (UQUEC)
Cassidy Mogg	Student/Staff – UQ Life (UQL)
Christine McCoy	Staff – Green Staff Programs (GSP)

Item	Description	Action & Who	Due Date
1.	<b>Acknowledgement to Country</b>	Fatima acknowledged Traditional Owners of the land and paid respects to Elders past, present, and future	
2.	<b>Apologies &amp; Previous Minutes</b>	Apologies: Lachlan, Christine, & Cassidy	-
3.	<b>Unfinished Business</b> Bush care Event	Bush Care Event - 29 <sup>th</sup> November - Hosted after exams; great way to engage GAP community over the summer - GAP community expressed interest for the last event but missed the registration date - Expected to be successful a second time  Christmas Party - Community Gardens: undercover area for sitting, close to bathrooms - Space can't be booked but Gardening Club have given permission for us to be there while they're conducting their activities - Catering: individual boxes of vegan food (for COVID safety), compostable containers - 25 <sup>th</sup> November	<b>Wednesday 11<sup>th</sup> Nov</b>  Lauren to email Collette to organise

<p>- Council agrees to forgo next fortnightly meeting (19<sup>th</sup> November) and discuss necessary items during the Christmas Party</p>			
<p>Voting 2021</p> <p>- Suzanne noted that mid semester 1 voting will help recruit people who are keen and not yet entrenched in their studies</p> <p>- Middle of the year voting will be hard to get people to nominate due to workload pressure</p>			
4.	<b>Annual Report Article</b>	Fatima to continue to make changes and finalise the article	<b>Friday 6<sup>th</sup> Nov</b>
5.	<b>Council Thankyou from Office</b>	<p>Council to brainstorm/research desired opportunities over the summer</p> <p>- Sustainability Office happy to provide funding for educational resources</p> <p>- Council involvement in the review of STARS data to occur next year</p>	-
6.	<b>End of Year Goals</b> Newsletter contents GAP member count	<p>Newsletter</p> <p>- Document to be created in the Drive for content suggestions</p> <p>Fatima to have an outline ready by Nov 25<sup>th</sup> (Christmas Party)</p> <p>GAP</p> <p>- 191 members currently</p> <p>- Aim to reach 200 members by the end of 2020</p> <p>- Post in Sustainability Office page to engage new members</p> <p>- Potential voucher giveaways to whoever joins before the end of the year</p>	-
7.	<b>New Business</b>	<p>Recycling Station</p> <p>- Sophie in the process of establishing the recycling station in the scope of GAP</p> <p>- Soft plastic/e-waste bins near the station (won't be locked unless they need to be)</p> <p>- Simplified system now</p>	-
8.	<b>Next Meeting Details &amp; Adjournment</b>	25 <sup>th</sup> November 2020; 3-5pm Community Gardens	