The Green Ambassador Program

Official Meeting Minutes

Semester 1, 2020 Meeting

Date/Time	10 March 2020	**Chairperson**	Emily Conn
Duration	1hr (2-3pm)	**Note-Taker**	Nakita Cally
Venue	GCI, Seminar Room		

Noted Attendees:

Name	Organisation
Anne Lehmann	Student
Yunan Rashid	Alumni
Bora Aska	Student
Nguyen Hao Tran	Student
Nelson Prichard	Student
Emma Harvey	Student
Nakita Cally	Student
Sarah van der Meer	Student
Nova Maulani	Student
Jacob Wilson	Student
Juliana Meneses	Student
Kirsty Jackson	Student
Cassidy Mogg	Student
Christine McCoy	Staff
Margaret King	Volunteer
Jasmine Palmer	Student
Lalith Kishorr	Student
Julia Groening	Staff
Fenintola Agboola	Student
Laura Dee	Alumni
Evelyn Alicia Gomez Juarez	Student
Dipam Gandhi	Student
Suzanne Davis	Staff
Christine McCallum	Staff
Sophie Rutter	Staff

Noted Apologies:

Name	Organisation
Lachlan Green	Student
Jenna Savin	Student

Item	Description	Action & Who	Due Date
1.	**Introduction (15min)** Round table introductions Introducing the Green Ambassador Program Goals for meeting Ground rules for every meeting Allocate chair of meeting and minute taker	Recognise traditional custodians of land. Introduction in a nutshell: Empower students - cooperation between GAP program and students. Everyone curious to see what is going on. People introducing selves.	-

22 people present including the speaker

Mix of students to staff members ~3:2

Main points from personal introductions: contribution and interest in sustainability.

Brief overview of sustainability at UQ established by speaker.

Nutshell: GAP fills the gap and combines sustainability at UQ.

- Helping to increase communication

- Voice concerns and ideas about sustainability

- Autonomous, self-actualising

Speaker established what they wish to see from GAP members

UN's 17 SDGs brought up – want to be affiliated with these (broad perspective of GAP)

Goals for today's meeting: structure of GAP

- Ensuring student majority

Ground rules for every meeting: Majority vote (blind)

2.	**Structure of the Program (15min)**		

Structure of the Program (15min)

How are we going to ensure the Program is organised, especially throughout the years?

- **Scenario 1:** Student executive like a club or society, being held accountable by the Sustainability Office?

- **Scenario 2:** Combination of staff and students make up Council and get voted in every year – keep each other accountable?

- **Scenario 3:** Green Programs Assistant main person organising and keeping everyone accountable?

- **Scenario 4:** Everyone that attends the meeting is the organising body, with the Sustainability Office guiding?

Speaker talking: Need to establish governing body of program, gives examples of student representatives, where one takes over the position of another

4 votes for Scenario 1: How active are all the students?

- One student in agreeance: Club or society where people accountable change every year.

- Executive body holds students accountable

- Students agrees with Student lead or partially student lead

9 votes for Scenario 2: Who has to keep everyone accountable?

2 votes for Scenario 3:

Someone keeps everyone accountable.

- Staff person asks about combination of scenario 3 and 1

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- Speaker says they want staff involved – constant people in executive team, students come in and out

3 votes for Scenario 4:

- Person agrees a body of people who have a constant factor of knowing what is going on
- Second person in agreeance with scenario 4 because they appreciate the structure – flow and things happening – students main force growing pillars – gives opportunity for students to keep growing – "push up pillars per se"
- Structure and stability + continuity of people who know what is happening
- Depending what size it takes on?

Vote for combination of Scenario:
1,3 1,4 1,3 1,3 2,4 3,1 3,2 2,4 1,4 3,4
Scenario 2,4: 9 votes
Scenario 1,3: 4 votes

Final vote for Scenario 2 & 4: combo of staff and students – not just students, everyone attends meeting and helps make big decisions. (make a trial run)

3.	**Establishing Student Focus (15min)**	Speaker speaking – Facebook group, share resources using this platform OR something social where people can network? OR organise forum?	-
	How do we ensure student majority numbers within the program?	Quick floor discussion:	
	• Should we try to create an online community and identify initiatives here?	- One person agrees organise something social first to introduce people to what GAP is – in case some people do not have a true interest in the GAP	
	• Should we organise something social to start?	- One person agrees Facebook page to ensure that people come	
	• Should we try organising the Forum first (where people present initiative ideas and find resources, peers, and support to see it through)?	- One person agrees - Organise this ourselves as students – meetings and online	
		- One person agrees create a Facebook group	
		- One person agrees post stuff on UQ sustainability page with already established platform –	

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		- create FB group using sustainability FB page.	
		- SPEAKER: if we didn't have a group, we would use sustainability platform OR post on both our FB page and sustainability page	
		- Unanimous vote for YES to establish all agenda item 2 things before a big event.	
		- One person agrees: cannot bring all people to community before an event. Would still need to use sustainability FB in order to invite people. Hybrid of our FB page and sustainability BF page	
		- **SPEAKER, Final decision**: hears invite people to our group using sustainability FB page, create social event using sustainability FB page AND leave creating a forum event until later	
4.	**UN's Sustainable Development Goals (5min)** Overview of our plan to join the Sustainable Development Solutions Network to benefit students within the Ambassador program, and plan for accomplishing this.	**Speaker speaking** – STARS measurement tool for uni' sustainability. Waiting to hear back from Senate to sign off on Sustainability initiatives, including SDGs. If we become part of SDGs, could network in region, access to funding, conferences, main thing we're focusing on is us as students. When we sign onto network, MOOC's available, learn a bunch of stuff in your own time, contribute to UN's blog etc. - **Student member speaking** – SDG previous experience. They were selected to be a part of this. Invited to SDG's in Germany. Met many organisation contributing to SDG's. Conference every year in Germany. Selected for each SDG's people from many countries.	-
5.	**Future Meetings (5min)** How often should GAP meet? How will online community come into play with this (if decide to set it up)?	**Speaker speaking:** how many official meetings like this? Can we have online meetings instead of all in person meetings? How often should we hold in-person meetings? - **One person agrees** bringing people together once a week to establish how often these meetings should be held? Fortnightly?	

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- **One person asks:** what's our main focus of holding meetings?

Speaker: when forum isn't being planned, planning social event and other initiatives: GAP is a place where people that have concerns or ideas can access resources and tools at UQ. It's what students make of it. "I want to plan this event" – GAP is here as resource.

- **One person agrees:** planning meeting: review, analyse, close like a quarterly meeting.
- **One student agrees:** Structure, smaller groups of people to make decisions, have sub-committees.
- **One person agrees –** have different people in charge of different things – we as a group set up that structure.

Speaker – quarterly meetings, establish smaller groups of people responsible for positions. Combo of student and staff, please like sustainability FB page if you want to be a part of this committee. GAP will become more established.

POLL OPTIONS: Thursday just before mid-sem OR week after mid-sem OR a couple of weeks after mid-sem

- **Speaker**: create Forum event after next meeting.
- **Speaker:** must give people time to apply for different exec' positions.

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